



IN-SERVICE TRAINING PROGRAMME 2023

The Lex Caribbean In-service Training Programme is designed to provide exceptional law students, pursuing a qualification to practice, with a unique opportunity to learn firsthand about the diverse legal and business operations of our law firm. Those selected will gain invaluable work experience through challenging project assignments, information sessions hosted by our various counsel, and various additional events.

The summer programme begins in June 2023 and requires a minimum commitment of 8 weeks. Opportunities may be available in each of our 4 main departments being: Litigation & Dispute Resolution, Global Business, Corporate & Commercial, and Real Estate & Property Development (with possibility of rotation). In-service trainees will be exposed to a variety of legal disciplines including bankruptcy and insolvency, financing, data privacy and digital law, intellectual property, real estate law, and corporate / commercial law. They will also be asked to conduct legal research, prepare and review articles on several topics of legal concern, assist with drafting an array of legal documents including opinions, contracts and court documents.

All in-service trainee positions are paid and are based out of our Barbados Office. Lex Caribbean is committed to providing a safe and healthy workplace. To safeguard our employees and their families, our visitors, and the broader community from COVID-19, and in consideration of recommendations from health authorities, any candidate chosen to work physically in our Barbados office must be fully vaccinated (with booster) against COVID-19 and will be subject to our mandatory COVID-19 protocols. We will discuss accommodations for individuals who cannot be fully vaccinated due to medical reasons.

All applicants must meet the following criteria for consideration:

- Currently enrolled in Year I of a Law School established by the Council of Legal Education
- Excellent academic standing (law degree with not less than 2:1 or Upper Second-Class Honours, or GPA \geq 3.3)
- Strong verbal, written, and interpersonal communication skills
- Proficiency with MS Office Suite including Word, Excel and PowerPoint
- Some previous work experience (part-time, internship or volunteer) is preferred (but not mandatory)

Visit <https://lexcaribbean.com/careers/> to review the description of the programme and to download your application form. To receive full consideration, prospective candidates must submit completed application forms, together with the following materials, to hr@bb.lexcaribbean.com:

- Cover letter and current resume;
- Law degree transcript (**student copy** acceptable);
- Personal statement (no longer than 1000 words); and

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- Writing sample between 5 – 10 pages being **your own work**, and which demonstrates your legal reasoning and analytical skills (**not** case summaries). Kindly attach a cover sheet to your writing sample that offers a brief explanation of the document, including when and for whom the original was written, whether you have redacted or changed confidential information, and whether the sample is an excerpt from a larger document. Possible writing samples include:
 - An assignment memorandum from your legal writing or drafting class;
 - Your portion of a moot court memorial or brief;
 - A draft of your student law review article; or
 - A memorandum of law or draft opinion created during previous work experience or internship (redacting any identifying information and seeking the consent of your previous employer before using the work as a sample).

Incomplete applications will not be accepted. The application period will remain open until January 30, 2023. Due to the anticipated volume of applications, we are unable to respond to individual phone inquiries or follow-up emails. If you are selected for placement, you will be contacted directly by no later than February 7, 2023.

